

VILLAGE OF WILLIAMSVILLE  
TREE BOARD COMMITTEE  
JANUARY 17, 2012  
MEETING MINUTES

Participants:

Dan Delano, Trustee	Kathleen McCormick
Tom Draves, Village Arborist	Nick Roth
Brian Geary, Trustee	Rich Sweeney
Carl Janish	

Absent: Al Hershberger, Mark Kepadlo

- A. Meeting called to order at 6:05 PM
- B. Minutes
  1. November 15, 2011 minutes were not available.
  2. December 2011 meeting was canceled.
- C. 2012 Planning Session
  1. ROW Request List Update
    - i. 7-8 requests remain from fall
  2. EAB Inoculation Bid Process and Schedule
    - i. Village ROW ash trees will be inoculated against Emerald Ash Borer for the first time this year. Arborist Draves advised that inoculations must be done when the trees are in leaf.
    - ii. The Board discussed the need to make sure that all ROW ash trees are included in the RFP. There is concern that some ROW ash trees will not be included because the ROW is not bounded by a sidewalk on all properties. Trustee Delano will contact the Village Building Department to clarify how the Village Code defines the ROW.
    - iii. Arborist Draves advised that the RFP should stipulate that the ArborJet system be used and that it include language saying "applied as per manufacturer's recommendation."
    - iv. Trustee Geary will work with Administrator Juul to prepare the RFP.
  3. Main Street Planting
    - i. Trustees Delano and Geary, Tree Board co-chairs N. Roth and R. Sweeney will meet with the new Picture Main Street committee about the tree planting on Main Street to be done with the Cornell Soil Grant.
  4. Arbor Day Observance
    - i. Saturday, April 28
    - ii. Tentatively scheduled for 10 AM – 2 PM in the Noll Nature Center.
    - iii. Activities will be coordinated with the Village Environmental Council for a joint celebration of Earth Day and Arbor Day.
    - iv. Tree Board agreed to purchase 100 seedlings from Erie County Soil and Water Conservation District to give away on Arbor Day. K. McCormick will prepare an order list for review at the February meeting.
  5. Spring Planting
    - i. Saturday, May 5
    - ii. Trustee Geary will contact Re-Tree WNY about purchasing trees through them to obtain better pricing.
  6. Water Bag Deployment and Maintenance

- i. Tree Board will work out a schedule to ensure that the bags are filled July and August since these tend to be the hottest, driest months.
- 7. EAB Education
  - i. Board suggested two 30-minute sessions to be held during the Arbor Day celebration on April 28. Trustee Delano will contact Pat Marren at the DEC to see if he would be willing to speak.
- 8. Website Presence
  - i. Tree Board discussed strengthening its presence on the Village website. It will start by adding EAB resources. K. McCormick will work on this.
- 9. Fall Planting
  - i. Tentatively scheduled for Saturday, November 3
- 10. National Grid 10,000 Trees Application
  - i. Village is in their system now. Annual documentation will be required.
- 11. Arbor Day Foundation Tree City Application
  - i. Annual paperwork due 12/31
- 12. Eagle Scout Projects
  - i. Healing Bed project will be completed this spring. N. Roth will contact Cornell Overfield about staking out the area as soon as possible because of planned work around the service drive.
  - ii. Trustee Geary reported that three Eagle Scouts are looking for projects.
- 13. Budget
  - i. Board advised making the following requests: \$5000 for tree removal, \$25,000 for tree maintenance, \$9000 for tree maintenance.
  - ii. R. Sweeny and/or N. Roth will try to attend the public budget meeting to thank the Village Board for their past support of Village trees.
- D. Old Business
  - 1. ROW trees by Hampton Inn.
    - i. Trustee Delano has nothing new to report.
  - 2. Tree "Adoption Papers"
    - i. K. McCormick presented ideas for tree "Adoption Papers" that will have information about newly planted ROW trees for homeowners. Board discussed the need to keep the information generic so the same handouts can be used for multiple plantings.
- E. New Business
  - 1. Trustee Delano handed out the Siemens Sustainable Communities Award application he and Administrator Juul submitted January 12, 2012 (see attached).
  - 2. Trustee Geary reported that evergreens will be planted along the service drive by the train depot.
  - 3. Trustee Geary reported that the Parks Committee will be planting trees on Parks Day. They will be focus on planting evergreens for screening.
  - 4. R. Sweeny handed out a list of ash tree in Glen Park (see attached) and made a motion to include these trees in the EAB inoculation RFP. C. Janish seconded. Motion passed unanimously.
  - 5. Next meeting: February 21, 2012 at 6:30 PM

Meeting adjourned at 8:15 PM.

**Submitted by Kathleen McCormick**  
**January 24, 2012**